

Faculty of Education

FIRST YEAR CONCURRENT EDUCATION COURSE SCHEDULE

ORIENTATION TO THE TEACHING PROFESSION	DATE/LOCATION
<p style="text-align: center;">Concurrent Orientation Day Tuesday, September 3rd, 2013 at 9:00 AM</p> <p style="text-align: center;">Mandatory attendance!</p>	<p style="text-align: center;">Date: Tuesday, September 3, 2013 Time: 9:00 AM – 4:00 PM Location: TBA</p>

Note: Attendance at a mandatory Education Orientation will be required before the start of every fall term for each of the three years of study.

Important

You must enroll in one section of each of the courses indicated in the box relevant to your program of study.

Faculty of Education Courses for Candidates admitted in Fall/Winter 2013			
Year Level	Primary/Junior	Junior/Intermediate	Intermediate/Senior
ED 1	ED/CMYR 2100 0.00 <i>not section G</i> Practicum Seminar 1: Studies in Communities and Schools	ED/CMYR 2100 0.00 <i>not section G</i> Practicum Seminar 1: Studies in Communities and Schools	ED/CMYR 2100 0.00 <i>not section G</i> Practicum Seminar 1: Studies in Communities and Schools
	ED/INLE 2200 3.00 <i>not section G</i> (Inquiries into Learning)	ED/INLE 2200 3.00 <i>not section G</i> (Inquiries into Learning)	ED/INLE 2200 3.00 <i>not section G</i> (Inquiries into Learning)
	ED/INSC 2300 3.00 <i>not section G</i> (Inquiries into Schooling)	ED/INSC 2300 3.00 <i>not section G</i> (Inquiries into Schooling)	ED/INSC 2300 3.00 <i>not section G</i> (Inquiries into Schooling)
	ED/CMYR 2500 3.00 <i>not section G</i> (Human Development)	ED/CMYR 2500 3.00 <i>not section G</i> (Human Development) OR ED/EDUC 3310 3.00 (<i>if space available</i>) (Adolescent & The Teacher)	ED/EDUC 3310 3.00 (Adolescent & The Teacher)

Please note you cannot work, or schedule courses on the day of your community field placement. This field placement will be the same day as CMYR 2100 0.00 (the Common Year Practicum Seminar).

In cases when there is a discrepancy, the online university calendar is always the final and official document for academic requirements.

< <http://www.registrar.yorku.ca/calendars/2013-2014/programs/education.htm> >

FREQUENTLY ASKED QUESTIONS

NEW TERMINOLOGY

1. Who is a Teacher Candidate (TC)?

A Teacher Candidate (a.k.a. TC) is you, that is, someone who is studying to become a teacher and is enrolled in a Bachelor of Education program.

2. What is In-Service and Pre-Service?

When you are certified to teach and you hold a teaching position, you are considered “In-Service”. While you are studying your Bachelor of Education program, the level of study is “Pre-Service”.

3. What is being referred to when someone asks about my “undergraduate degree”?

To differentiate between your first undergraduate degree (e.g. BA) and your BEd, when we refer to your undergraduate degree, we mean your BA or BSc. When we refer to Pre-Service, we are talking about your BEd.

ENROLMENT

4. Who should I contact if I have a disability and require special accommodation for my courses and/or practicum placement?

If you have a documented disability, it may be helpful to disclose this information to your Course Directors. They may be able to support you more effectively with placement decisions and/or accommodations in assignments if this is something that you share with them from the outset. Also, please contact the appropriate university offices on campus. For more information, visit <http://www.yorku.ca/dshub/>.

5. Can I satisfy the concurrency rule using a combination of my summer and Fall/Winter courses?

In order to be eligible for the Concurrent Bachelor of Education (BEd) degree, you must complete 12 credit-hours each academic year with your home faculty. The 12 credits can be maintained using a combination of summer and Fall/Winter courses. You must graduate from both degree programs at the same time. The Intermediate/Senior (I/S) program must be taken only in conjunction with an Honours degree academic program, and over a period of three or four years of co-registration.

6. Can I switch Divisions or Teaching Subject(s)?

If switching divisions (which may involve adding/dropping a teaching subject – see below), it is recommended that students have successfully completed a course in the new teaching subject area(s) before requesting a program change. Please note that I/S candidates need to complete an honours degree in their home faculty. Students need to complete a Program Change form and return it to the BEd Student Services Office by April 30th.

It is possible to switch teaching subject(s) as long as you are able to complete the necessary coursework as outlined in the calendar. If you are dropping a teaching subject (which would mean a change of division – see above) please make sure you complete the appropriate forms as soon as possible, as this will affect your practicum placements for the academic year. Candidates may only request to change their program once for the duration of the program, and we will not change your program after Convocation. Students need to complete a Program Change form and return it to the BEd Student Services Office by April 30th for approval by the Associate Dean.

7. Do I have to minor in my second teaching subject if I’m an Intermediate/Senior candidate?

It is recommended that students pick up a minor if they encounter problems when enrolling in courses for their second teaching subject. Intermediate/Senior must complete 24 credits of approved coursework in a subject area to count towards a second teaching subject.

In cases when there is a discrepancy, the online university calendar is always the final and official document for academic requirements.

< <http://www.registrar.yorku.ca/calendars/2013-2014/programs/education.htm> >

ACADEMIC ADVISING

8. What are my GPA requirements?

A minimum C+ grade is required for each and every Education course. As well, a C+ overall GPA is required for your undergraduate degree. It is strongly recommended that J/I and I/S students achieve a minimum C+ grade in each of the courses to be counted towards a teaching subject area.

9. How can I get some academic advising while in the program?

Students are encouraged to book an individual advising appointment online by visiting https://apps2.sis.yorku.ca/Apps/WebObjects/SAB.woa/wa/sab?param=ed_curr. You will need your Passport York credentials to sign in and book the appointment. There will be group advising appointments available in February/March. Please note that during the months of December - February, individual advising appointments are limited due to admission responsibilities.

Sharepoint allows Faculty of Education students to access resources such as booking advising appointments, various Education related forms, as well as archived and current newsletters. You will be assigned a Faculty of Education email account in September. Your Faculty of Education email account credentials are needed in order to access Sharepoint.

GENERAL

10. Can I fast track?

It is not possible to fast track. Our curriculum is a prescribed course of study, and candidates must successfully complete each year of the Concurrent program, before being allowed to proceed.

11. Can I use my Education credits to satisfy my undergraduate degree program requirements?

Although undergraduate and Education courses are taken concurrently, they are counted separately by each Faculty. Grade Point Averages for courses in the two Faculties are also calculated separately. Thus, the 30 credits required for the BEd are independent of the 120 credits required for the Honours undergraduate degree program, or the 90 credits required for the undergraduate degree program. Therefore, a student completing the requirements for both degrees would complete a total of 150 credits for the Honours BA/BEd or 120 credits for the BA/BEd. The following is an example of how you might proceed as a student who is co-registered in the Concurrent program as well as an Honours degree program.

Breakdown of how the BEd degree program and undergraduate degree program(s) work together			
YEARS AT YORK	UNDERGRAD PROGRAM	EDUCATION	CREDITS COMPLETED
1	30	0	30
2	21	9	30
3	18	12	30
4	30	STOP-OUT*	30
5	21	9	30
Convocation	120	30	150

* Stop-Out can be taken between ED 1 and ED 2, or between ED 2 and ED 3.

12. What is the cost of the program? How is tuition divided?

Academic fees for York University students are assessed on a per-credit or program basis. Thus, the number of credits you enrol in determines the number of credits you pay for. Fees and refund tables for each academic session are posted on the Student Financial Services website, <http://sfs.yorku.ca/>. It is the responsibility of students to make themselves aware of changes in fees and financial penalties associated with dropping courses.

13. Are there bursaries and scholarships for the Faculty of Education?

In cases when there is a discrepancy, the online university calendar is always the final and official document for academic requirements.

< <http://www.registrar.yorku.ca/calendars/2013-2014/programs/education.htm> >

There are various bursaries and scholarships available for Faculty of Education students. You must apply for these via the Office of Student Financial Services, by completing a Student Financial Profile (deadline in October). In some cases, you may be required to submit a separate Education application, and provide letters of reference. For more information, please visit the Faculty of Education's Awards site at:

<http://edu.yorku.ca/program/bachelor-of-education/awards-bursaries/>.

Read your Faculty of Education Newsletter for updates and award deadlines.

ADMISSIONS

1. Your offer is conditional on your acceptance and/or eligibility to continue in another undergraduate program at York University. Failure to comply with these regulations may result in the rescinding of this offer.
2. Attendance in a course (even with the permission of the instructor) does not constitute formal enrolment. Likewise, non-attendance does not constitute a formal withdrawal. You are responsible for adding and dropping (using the Registration & Enrolment Module) any course(s) in which you enrol and subsequently decide not to take.
3. If you decide to withdraw from the program, you will need to complete a Program Withdrawal form and submit it to the BEd Student Services office, 128 Winters College. If you are unable to complete the program as prescribed, you will not be able to graduate.

Timetabling

It is very difficult to accommodate all students' requests for certain sections of Education courses, especially when it could be argued that you could take some of your undergraduate degree courses next year or the year after. We cannot guarantee that we will be able to accommodate desired sections of Education courses for you each year. We expect students to make every effort to arrange their timetables for their co-registered degrees and consider changing elective courses in their home faculty when needed.

WHILE YOU ARE IN THE PROGRAM

1. Community field placements in ED1 will occur within the GTA or in close proximity to York University. School practicum placements in ED2 and ED3 will be based on zone preference information submitted to the Practicum Office. Confirmation of school practicum placements will be mailed to home addresses in late July. Please ensure your address information is up to date at all times.
2. You will be assigned a Faculty of Education email account in September. In the meantime, we will send correspondence to the email address currently on file. Once you have your new Education email, you will be expected to check it regularly for messages from your Course Directors and faculty offices.

YOUR TEACHING SUBJECTS

The following is a list of teaching subjects that are available here at York University:
(For guidelines on courses acceptable for teaching subject/s, visit
<http://www.registrar.yorku.ca/calendars/2013-2014/programs/education.htm>)

Junior/Intermediate Teaching Subjects

(must complete 24 credits of approved courses in teaching subject):

Dance
Dramatic Arts
English
French as a Second Language
Geography
Health and Physical Education
History
Mathematics
Music – Instrumental
Science – General
Visual Arts

Intermediate/Senior Teaching Subjects

(must complete 36 credits in first teaching subject & 24 credits in second teaching subject of approved courses in both teaching subjects):

Business Studies – Accounting
Business Studies – Entrepreneurship
Business Studies – General
Business Studies – Information and Communication Technology
Classical Studies – Latin
Computer Studies
Dance
Dramatic Arts
Economics
English
Environmental Science
Family Studies
French as a Second Language
Geography
Health and Physical Education
History
International Languages – German
International Languages – Italian
International Languages – Spanish
Law
Mathematics
Music – Instrumental
Native Studies
Philosophy
Politics
Religious Education
Science – Biology
Science – Chemistry
Science – General
Science – Physics
Social Sciences – General
Visual Arts

COMMUNITY FIELD PLACEMENTS

You need to reserve one day that must be completely for your ED1 community field placement (total 50 hours). There is a seminar course associated with this community field placement. The community field placements for the BEd (French) program are scheduled only for Wednesdays. Before starting your practicum placement, please ensure you have taken care of these two items:

1. **Obtain a Vulnerable Sector Screening check.** School Boards require that all teacher candidates involved in a practicum placement in Ontario schools complete a satisfactory vulnerable sector screening check, prior to having direct contact with students. Without this, teacher candidates will not be allowed to attend placement in schools, or participate in practicum assignments. To obtain one, go to your local police station.
2. **Complete and submit a Work/Education Placement Agreement.** All teacher candidates involved in an education practicum must complete a Work/Education Placement Agreement for every placement. This will ensure a Teacher Candidate has insurance coverage while involved in a school practicum. Teacher Candidates are not employees of the school board and therefore the Ministry of Education provides this insurance coverage. This form must be completed by both parties (the Teacher Candidate and the school) before the candidate begins their practicum in order to ensure Workplace Safety and Insurance coverage. You will receive more information on how to complete this form during the first week of classes in September.

IMPORTANT DATES

Orientation and First Seminar Day:	Tuesday September 3rd
Time:	9:00 AM – 4:00 PM
Location:	TBA



CANDIDATE AGREEMENT RELATED TO PRACTICUM

(Candidate Copy)

The following information concerns the practicum component of our program:

In ED I Teacher Candidates make links with various community-based organizations to investigate the learning which occurs outside of a school structure.

All Teacher Candidates take part in a first-year practicum non-credit seminar consisting of the following:

- 8 three-hour seminars;
- 6 hour on-line tutorial sessions on Professional Knowledge and Ethics Part I;
- participation in 50 hours of community field-related experience;
- one week school as community observation block during the last week of April or first week of May

Full attendance to all of the above is an expectation of the program. Absences may jeopardize completion of first year.

The Faculty of Education is responsible for setting up community field-related experiences for teacher candidates. Most community field-related experiences occur within the GTA, or in close proximity to York University. Teacher candidates are responsible for setting aside the whole day of their practicum seminar (CMYR2100), to ensure attendance to seminar and to the field-related experience. Field related experiences begin the first week of October and end last week of March. **Full attendance during this period is an expectation.**

In EDII and ED III candidates are to be in their Host School for one day per week from September to April when the University is in session. All ED II and ED III Teacher Candidates take part in a non-credit seminar consisting of the following:

- 8 three-hour seminars;
- 6 hour on-line tutorial sessions on Professional Knowledge and Ethics Part II (ED II) and III (ED III);
- participation in a year-long 1 day per week placement in the school;
- participation in a final teaching block of 20 days the months of April or May.



CANDIDATE AGREEMENT RELATED TO PRACTICUM

(Office Copy)

The following information concerns the practicum component of our program:

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- participation in a final teaching block of 20 days during the months of April or May.

If you understand and agree to the above conditions, please sign and date in the appropriate space below. Please submit this signed form following your new student advising session.

Signature

Date

Print Name

Student ID